

Grammar

Present, past and future perfect
Subject raising
Infinitive phrases
The continuous aspect
Probability
Cleft sentences
Question forms
Reason clauses
Ways of modifying adjectives
Non-future uses of *will*
Real conditionals
Giving impressions
Linking devices
Unreal conditionals
Hypothetical language
The passive
Making formal recommendations
Comparatives
Determiners
Relative clauses
Reduced relative clauses and similar structures
Describing habits and compulsions
The future in the past
Emphasising advice
Narrative tenses
Reported speech
Participle clauses and verbless clauses
Emphasis and persuasion
Heads and tails
Concession clauses

Vocabulary

Phrases with delexical verbs
Idioms for expressing and controlling emotions
Connotation
Socialising
Trends
Agreement and disagreement
Conversation
Ideas
Problems and solutions
The news and reporting
Idioms related to clarity
Anxiety and excitement
Adjective + noun collocations
The senses
Negotiating
Important and usefulness
Risk, success and failure
Near-synonyms
Excuses
Making connections
Regulations
Responding to ideas
Idioms
Idioms related to exploration
Deception
Skills and abilities
Debates
Idioms related to feelings
Decision making and reflection
Making a call
Verb-adverb collocations
Gossip and rumours
Improvement and deterioration
Employability and competencies
Collocations: innovation
Board games
Evaluating
Success and failure

Function

Give feedback on an event
Describe your reaction to a situation
Justify a point of view
Join a conversation already in progress
Give a presentation on past, current and future trends
Speculate about work situations
Discuss a proposal
Manage a fast-paced conversation
Use brainstorming techniques
Solve a problem
Discuss how to fact-check news stories
Summarise information
Talk about personal experiences
Discuss political or social issues
Answer questions about abstract topics
Resolve conflict in negotiations
Discuss unsung heroes
Tell an anecdote
Discuss problems and hypothesise solutions
Politely refuse a request
Discuss abstract topics about society
Present formal recommendations
Choose a sign or marketing slogan
Take part in a panel discussion
Plan an unconventional journey
Talk about financial problems
Discuss skills and abilities
Chair and participate in a debate
Carry out a survey
Describe a pivotal moment in your life
Create a list of survival tips
Deal with problems on a call
Relate a non-chronological narrative
Take part in a work-based conversation
Discuss a course of action
Answer questions in a job interview in detail
Present an idea
Explain the rules of a game
Discuss approaches to language learning
Deliver a progress report

Pronunciation

Pronunciation of *have/had* in perfect forms
Connected speech
Use of pauses in infinitive phrases
Sounding enthusiastic
To have in connected speech
Elision of *k* in *likely*
Weak forms of *that*
Using intonation to indicate a conversation is finished
Intonation in questions ending with *wh-* words
-le word endings
Stress in adverb + adjective combinations
Assimilation
Emphatic pronunciation of auxiliary verbs
Intonation in incomplete requests
Intrusion in adjectives with *-ish*
Showing empathy
Stress in sentence containing linking words
Pronunciation of *have* in conditionals
Pronunciation of *wish + would/past perfect*
Indicating willingness of unwillingness
Pronunciation of *are* in connected speech
Word stress in sentences containing the subjunctive
Intrusive *r*
Sentence stress
Stressed and unstressed *any*
Weak and strong *to*
Pauses in reduced relative clauses
Power pauses
Adding emphasis when describing habits
Gemination
Emphasising advice
Pauses and changes of speed in storytelling
Stress in reported speech and passive reporting
Word stress
Avoiding hesitation
List intonation
Intonation sentences containing heads and tails
Intonation patterns in concession clauses
Elision

Listening

- Recognising persuasive language
- Recognising understatement
- Recognising differences in formality
- Recognising references to common expressions
- Understanding colloquial language
- Recognising doubts about word choice
- Recognising digression
- Recognising the context words are generally used in
- Understanding overlapping
- Taking effective notes

Reading

- Recognising cohesive devices in a text
- Recognising scepticism
- Evaluating the effectiveness of an argument
- Recognising foreshadowing of events
- Distinguishing between literal and allegorical meaning
- Refining understanding of word meaning
- Identifying a writer's tone
- Recognising humour
- Identifying flaws in an argument
- Understanding metaphors

Writing

- Using hyperbole to enhance impact
- Rejecting ideas and asking for changes
- Using persuasive language
- Putting a positive spin on limited experience and skills
- Synthesising information from a number of sources
- Maintaining a neutral scientific tone
- Creating vivid imagery
- Dealing with rudeness online
- Using emotive language
- Writing a problem-solution text